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★ ONLY USE THIS FORM IF NOT PAYING DUES ELECTRONICALLY THROUGH MEMBERHUB

STATE AND NATIONAL DUES PAYMENT FORM

Use this form for MEMBERSHIP DUES AND FOUNDER'S DAY GIFTS ONLY

PTA/PTSAs are **legally** required to send membership dues payments to the state office **MONTHLY**, as collected. State and National dues are not to be used as funds for local units or considered part of the local unit's budget.

For ALL PTA programs, including Reflections, Scholarships and other PTA programs, dues must be paid monthly (and bylaws updated and approved by the State Office within [3] years years). (This refers to membership dues NOT County Council dues, which may have a separate due date).

Each person joining your local unit PTA/PTSA automatically becomes a member of the state and national associations. The total amount per member is \$3.50 (state portion of a member's due is \$1.25; the national portion is \$2.25).

Please complete all sections of this form so that your payment is accurately credited to your local PTA unit.

This payment covers dues received from the following membership year 2021/2022 or _____ for the following month(s):

Jul Aug Sep Oct Nov Dec Jan Feb Mar Apr May Jun

Note: If no dues are collected during a month, it is **NOT** necessary to submit this form.

Have your members been entered into MemberHub? Yes No

***This is the only way your members will receive their 2021-2022 PTA Membership cards.**

National PTA ID #

Example 8 digits in length:

0	1	2	3	4	5	6	7
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Full Name of PTA: _____

PTA Address: _____

City: _____

Zip: _____

County: _____

School Telephone #: _____

President's Name: _____

Phone #: _____

Email: _____

Treasurer's Name: _____

Phone #: _____

Email: _____

Office Use Only:	Date Received:
# of Members:	
Region:	
Amount Received:	
Check #:	

This Section Completed by Local Unit	Date Submitted:
Total # of Members _____ (\$3.50 each)	\$
PTA Founder's Day Gift	\$
Total Amount Enclosed	\$

Please make checks payable to Florida PTA and mail to:
Florida PTA
1747 Orlando Central Parkway
Orlando, FL 32809

★ **The State And National portion of dues is paid monthly when memberships are sold. Membership dues must be received by December 15th for local units to participate in Reflections and other PTA programs.**

★ **PLEASE NOTE:** There is a \$35.00 fee for any returned check. Due to reporting requirements we **CANNOT refund membership overpayments.**